

**MIDDLE PENINSULA JUVENILE DETENTION COMMISSION
EXECUTIVE COMMITTEE MEETING**

FRIDAY - March 22, 2024, 11 A.M.

AGENDA

CALL TO ORDER

1. ROLL CALL
2. APPROVAL OF MINUTES OF SEPTEMBER 22, 2023 MEETING
3. FINANCIAL REPORT- Attachments
Utilization Report
Period (8) Financials
4. ATTORNEY'S REPORT
5. OLD BUSINESS
6. NEW BUSINESS
Facility Upgrades
Hiring updates
7. EXECUTIVE DIRECTOR REPORT
8. ADJOURN

NEXT MEETING MAY24, 2024 11 A.M.
Williamsburg Municipal Building
401 Lafayette Street
Williamsburg, VA

MINUTES

MIDDLE PENINSULA JUVENILE DETENTION COMMISSION

Meeting of September 22, 2023

A meeting of the Executive Committee of the Middle Peninsula Juvenile Detention Commission was held on September 22nd at 11:00 A.M. at the Williamsburg Municipal Building. Chair, Randy Wheeler, called the meeting to order. The following persons were present:

Barbara Dameron – Williamsburg City
Rodney Hathaway – New Kent County
Sheri Newcomb – York County
Jim Taylor – Hanover County
Randy Wheeler – Poquoson City

Gina Mingee – Executive Director
Danielle Powell – Counsel
Kris Walker – Clerk

Absent:
Sharon McCarthy – James City County
Alan Partin – Caroline County

The Chair opened the meeting and determined that a quorum was present.

Re: Approval of the Minutes for July 28, 2023

Ms. Dameron moved to accept the July 28, 2023, minutes, seconded by Mr. Hathaway. The motion carried unanimously.

Re: Financial Report

Ms. Mingee reported that Hanover County had the most child-care days (329), followed by Gloucester County (173) and York County (127). The average daily population (ADP) for August was 35. The member ADP is 16 and the non-member ADP, which includes the 3rd and 5th districts and the state, is 15 for a total of 31. Today's population is 29. The leading charges in August were burglary, larceny and receiving, followed by probation and parole violations. The average length of stay is 22 days.

Ms. Mingee reviewed the balance sheet noting that the general cash balance is \$3.4 million. This includes one month of quarterly payments from the 3rd and 5th districts, member localities, the Department of Juvenile Justice (DJJ) along with the funds held in the capital and operating reserves. Ms. Mingee reported the interest revenue continues to reflect the high interest rate earned from our investment at the Local Government Investment Pool (LGIP).

Our revenue also includes income of \$52,225 for the Community Placement Program (CPP) juveniles and \$41,800 for the State Assessment Program (CAP) juveniles and we anticipate having more billing days for both programs in September. Ms. Mingee reviewed the year-to-date expenditures noting that the line-items, building maintenance and security, are over budget due to a major dishwasher repair and the purchase of a new safety helmet used to protect juveniles from self-harm.

Ms. Mingee presented the FY25 draft budget and explained that with the addition of the 3rd and 5th district juveniles in FY24, the block grant from DJJ has increased to 1.312 million this year and is anticipated to further increase for FY25. Revisions have been made to the FY25 budget based on the projection of CAP juveniles having a longer length of stay than originally anticipated. The CAP FY25 budget revenue increase is based on an average of two juveniles for 365 days at a \$200 a day per diem. This reflects the youth detained at Merrimac who become committed to the state but will remain at Merrimac for their CAP evaluations and for transport to their CPP placement. Ms. Mingee reported that based on the expenses and revenue in the proposed budget the member cost for FY25 has decreased. Ms. Mingee is proposing a 5% increase in staff salaries and noted that overtime is based on actual figures, and the on-call line item is based on being short-staffed and additional drivers to cover the 3rd and 5th district juvenile transportation to courts. The fringe is based on an undetermined increase

in worker's compensation and a 2% increase for VRS, and the insurance is based on an approximate 4% increase. Ms. Mingee noted new pre-employment testing is being researched to better screen prospective employees on a more individualized basis. The capital expense line item reflects phase one of replacing flooring throughout the facility and the purchase of a lift for gym and roof repairs.

Discussion ensued on the proposed 5% salary increase and it was noted that the increase is embedded in the overall budget and will be approximately around \$139,000 based on the number of staff. Ms. Mingee advised the budget includes a built in 2% increase for detention staff in December, based on the governor's adjusted budget. Mr. Wheeler suggested member expenses stay the same as the previous year and to use the additional revenue towards proposed salary increases, job reclassifications and upcoming repairs. Ms. Mingee will send an updated proposed budget, including Mr. Wheeler's suggestions, to the Executive Committee before the next full Commission meeting in October.

Re: Attorney's Report

Ms. Powell reported the governor signed off on the adjustments to the two-year budget adopted last year, which includes a built in 2% increase for detention staff, to take effect December 1, 2023. Ms. Mingee advised that the 2% increase being received from the state was not built into the current budget and will be used for the staff salary increase. No budget appropriation is required currently.

Re: Old Business

Regarding the incident dated July 3, 2023, Ms. Mingee reported Child Protective Services (CPS) received a 45–60-day extension on the investigation, with their decision being due on September 9, 2023. However, a decision was not reached, and CPS is now beyond their statutory limitation. Ms. Powell advised that any staff found of abuse in the incident may not be able to appeal the decision based solely on CPS findings being beyond their statutory limitations. Ms. Mingee noted that DJJ cannot conclude their investigation until CPS comes to their conclusion.

Re: New Business

Ms. Mingee proposed a revision to increase the annual leave accrual for staff employed 20 years or more by two hours per month. After a brief discussion, Mr. Hathaway moved to accept this revision, seconded by Ms. Dameron. The motion carried unanimously.

Ms. Mingee advised that the gym air conditioner, located on the roof, is original to the building which was erected in 1997. A new compressor was recently installed, and repairs have been costly due to the air conditioner's location. The operations manager and maintenance staff have proposed replacing the unit and changing the location to the ground for easier access and less costly repairs. This proposal would require designs from an engineer and quotes for the replacement installation. One estimate has been received for \$143,000 for the replacement with additional estimates pending. Mr. Wheeler suggested bringing this before the full commission and pairing it with the end of year surplus calculations from last year. Ms. Mingee noted that a capital plan is not currently in place, and Mr. Taylor suggested continuing to keep \$50,000 each year in the capital expense line budget, with an added portion of the decreased member contributions to the capital plan.

Ms. Mingee announced the hiring of Deputy Director, Sharla Armistead. Ms. Armistead has a history of developing reentry services for the Department of Juvenile Justice juveniles and has worked with Merrimac's Reentry youth. She has worked with the Tidewater Youth Services Commission and is well-versed in evidence-based practices. Ms. Armistead is also a trainer of Anger Replacement Therapy (ART) program and Girls Circle.

Re: Executive Director's Report

Ms. Mingee reported four new hires will be starting October 1, 2023. A new Colonial Behavioral Health (CBH) therapist is starting October 16, 2023, and will be meeting with our pre-dispositional youth regarding mental health issues.

Re: Closed Session

Mr. Taylor motioned that the meeting be convened in closed session pursuant to Section 2.2-3711(A) (1) of the Code of Virginia pertaining to performance and discussion and contract review of the executive director, performance of the RN and performance of the administrative assistant and job reclassification. The motion was seconded by Mr. Hathaway and carried unanimously. The meeting went into closed session at 12:01 P.M.

Reconvene

Mr. Taylor moved to reconvene to open session at 12:30 P.M., seconded by Ms. Dameron. The motion carried unanimously.

Certification

Ms. Powell moved that the Middle Peninsula Juvenile Detention Commission certify that, in the closed session just concluded, nothing was discussed except the matter or matters of (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. A roll call vote was taken:

Barbara Dameron	yes
Rodney Hathaway	yes
Sheri Newcomb	yes
Jim Taylor	yes
Randy Wheeler	yes

Certification adopted.

Mr. Taylor moved to approve a new contract with the executive director with the updated salary, seconded by Mr. Hathaway. The motion carried unanimously.

Mr. Taylor moved to approve a market adjustment for the RN with a new salary of \$80,000 effective October 1, 2023, seconded by Mr. Hathaway. The motion carried unanimously.

Mr. Taylor moved to approve the reclassification of the administrative assistant position to administrative coordinator at the pay grade of 14 and a salary increase of 10% effective October 1, 2023, seconded by Mr. Hathaway. The motion carried unanimously.

Re: Adjournment

There being no other business, the meeting was adjourned at approximately 12:37 P.M.

Randy Wheeler, Chair
Middle Peninsula Juvenile Detention Commission

MERRIMAC CENTER

UTILIZATION DATA FY24

LOCALITY	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total	5 Yr Average FY24	Util FY24	Util FY23	Util FY22	Util FY21	Util FY20
Caroline 33	Admission 2	1	2	2	1	0	0	0	0				8		3%	10%	10%	10%	8%
	Days Used 20	24	8	6	41	4	0	0	0				103	697	1%	5%	11%	11%	3%
Charles City 36	Admission 0	0	0	0	0	0	0	0	0				0		0%	0%	1%	1%	2%
	Days Used 0	0	0	0	0	0	0	0	0				0	15	0%	0%	0%	0%	1%
Essex 57	Admission 2	1	0	0	1	0	1	0	0				5		2%	1%	2%	2%	4%
	Days Used 6	7	10	0	2	0	2	25					52	116	1%	1%	0%	0%	3%
Gloucester 73	Admission 2	4	2	0	4	2	0	1	1				15		5%	10%	10%	10%	9%
	Days Used 74	99	58	31	10	3	2	13					290	735	4%	11%	6%	6%	5%
Hanover 85	Admission 12	7	0	3	6	4	1	6					39		13%	15%	19%	19%	17%
	Days Used 146	183	102	89	69	52	4	50					695	1239	9%	5%	11%	11%	12%
James City 95	Admission 3	2	6	7	3	5	5	7					38		13%	16%	9%	9%	13%
	Days Used 19	47	55	44	63	108	113	98					547	846	7%	11%	10%	10%	7%
King & Queen 97	Admission 1	0	0	0	0	1	0	0					2		1%	2%	0%	0%	0%
	Days Used 7	0	0	0	0	1	0	0					8	84	0%	0%	0%	0%	1%
King William 101	Admission 0	1	4	0	2	0	0	0					7		2%	5%	2%	2%	2%
	Days Used 0	28	71	44	2	0	0	0					145	111	2%	1%	1%	1%	0%
Lancaster 103	Admission 1	1	1	0	1	0	1	2					7		2%	2%	0%	0%	2%
	Days Used 8	17	34	23	1	0	3	25					111	141	1%	1%	0%	0%	1%
Mathews 115	Admission 1	1	2	1	1	4	1	0					11		4%	2%	0%	0%	1%
	Days Used 13	17	55	90	76	85	85	64					485	38	6%	1%	0%	0%	0%
Middlesex 119	Admission 0	1	1	1	0	0	0	1					4		1%	2%	2%	2%	1%
	Days Used 0	22	8	1	0	0	0	23					54	324	1%	1%	1%	1%	1%
New Kent 127	Admission 2	2	0	1	1	3	2	5					16		5%	3%	7%	7%	6%
	Days Used 67	51	70	35	58	43	45	60					429	290	6%	3%	3%	3%	4%
Northumberland 133	Admission 0	0	1	0	1	1	0	0					3		1%	3%	1%	1%	3%
	Days Used 6	0	25	5	14	17	11	0					78	231	1%	2%	0%	0%	3%

MERRIMAC CENTER

UTILIZATION DATA FY24

LOCALITY	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total	5 Yr Average FY24	Util FY24	Util FY23	Util FY22	Util FY21	Util FY20
Poquoson																			
Admission	0	0	0	2	0	0	0	0	0				2		1%	1%	0%	0%	1%
Days Used	0	0	0	30	2	0	0	0	0				32	105	0%	0%	0%	0%	0%
Richmond																			
Admission	0	0	0	0	1	1	0	0	0				2		1%	1%	2%	2%	1%
Days Used	0	0	0	0	1	16	0	0	0				17	100	0%	1%	1%	1%	0%
Westmoreland																			
Admission	0	0	0	0	4	3	1	0	0				8		3%	2%	1%	1%	7%
Days Used	0	0	0	0	35	15	9	0	0				59	283	1%	2%	0%	0%	2%
Williamsburg																			
Admission	0	0	1	2	0	3	0	0	0				6		2%	5%	2%	2%	4%
Days Used	0	0	3	33	50	54	55	2	0				197	307	3%	3%	2%	2%	4%
York																			
Admission	4	4	1	3	1	1	6	6					26		9%	11%	21%	21%	10%
Days Used	71	56	35	24	16	16	27	82					327	684	4%	3%	7%	7%	3%
TOTALS																			
Member	30	25	21	22	27	28	18	28	0	0	0	0	199	6,346	100%	100%	100%	100%	100%
Admission	437	551	534	455	440	414	356	442	0	0	0	0	3629		48%	56%	52%	56%	49%
Days Used	14	18	18	15	15	13	11	16	0	0	0	0	15	17					
Member ADP	17	16	12	12	10	9	13	12					101						
NonMember & State	70	161	119	197	189	129	179	176					1220	8	16%				
3rd CSU Days	126	170	133	189	178	189	125	145					1255	7	17%				
5th CSU Days	0	2	0	0	0	0	0						2						
NonMember Days	237	189	137	110	142	206	201	218					1440		19%	44%	48%	56%	49%
State Days	433	522	389	496	509	524	505	539	0	0	0	0	3917						
Others -Days Used	14	17	13	16	17	17	16	19	0	0	0	0	16						
Others - ADP	870	1073	923	951	949	938	861	981	0	0	0	0	7546						
Total Days Used	47	41	33	34	37	37	31	40	0	0	0	0	300						
Total Admissions	28	35	31	31	32	30	28	35	0	0	0	0	31	32					
AVERAGE DAILY POPULATION																			
ADP FY23	21	20	18	23	27	29	29	27	34	38	33	30	27						
ADP FY22	29	30	28	27	28	25	25	30	28	27	23	20	27						
ADP FY21	23	25	31	34	34	32	34	28	31	32	31	34	31						
ADP FY20	29	32	30	29	29	25	28	33	34	26	21	23	28						

MIDDLE PENINSULA JUVENILE DETENTION COMMISSION																		
STATISTICAL REPORT FY24																		
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	Percent FY24	Percent FY23	Percent FY22	Percent FY21	Percent FY20
ADMISSIONS	14	12	16	9	13	8	7	10					89	30%	32%	35%	36%	36%
Male - white	17	14	8	15	11	15	19	11					110	37%	32%	29%	30%	31%
Male - black	1	2	2	1	2	4	1	2					15	5%	6%	9%	6%	5%
Male - other	5	5	5	2	6	5	1	4					33	11%	17%	11%	15%	14%
Female - white	8	7	2	7	2	5	3	10					44	15%	10%	14%	9%	11%
Female - black	2	1	0	0	3	0	0	3					9	3%	3%	3%	3%	3%
Female - other	47	41	33	34	37	37	31	40	0	0	0	0	300	300	262	197	220	228
Total	870	1073	923	951	949	938	861	981	0	0	0	0	7,546	7,546	9,959	9,730	11,275	10,243
Child Care Days	28	35	31	31	32	30	28	35	0	0	0	0	31	31	27	27	34	28
Average Daily Population	19	26	28	28	26	25	28	25	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	25	25	38	49	51	45
Average Length of Stay																		
TYPES OF CHARGES																		
Murder	1	0	0	0	0	0	1	0					2	1%	0%	2%	3%	0%
Assault 1315 (family)	4	4	0	2	2	1	0	0					13	4%	8%	5%	7%	4%
Assault other	8	3	4	7	3	4	4	6					39	13%	10%	15%	16%	12%
Rape	2	4	0	2	1	3	2	3					17	6%	2%	1%	2%	6%
Robbery	2	0	3	1	2	0	1	1					10	3%	2%	1%	2%	3%
Arson	0	1	2	0	2	1	1	2					9	3%	2%	2%	0%	2%
Burglary/larceny/receiving	10	9	6	3	4	2	4	6					44	15%	13%	14%	23%	20%
Tress./Vandalism	3	1	2	0	0	1	1	0					8	3%	6%	3%	3%	4%
Narcotics	0	0	0	0	2	0	0	0					2	1%	1%	2%	2%	5%
Weapons	3	2	3	7	1	5	5	2					28	9%	6%	7%	3%	4%
Probation/Parole Viol.	5	7	3	2	5	3	1	1					27	9%	5%	6%	8%	6%
Contempt of Court./ FTA	6	5	5	2	5	7	4	10					44	15%	22%	23%	17%	19%
Disorderly	1	1	0	0	0	0	0	0					2	1%	0%	0%	0%	0%
Juvenile Offenses	0	1	0	0	0	0	0	0					1	0%	6%	9%	5%	7%
Misc.	1	3	5	8	10	10	6	9					52	17%	16%	10%	8%	8%
Alcohol	1	0	0	0	0	0	1	0					2	1%	2%	0%	1%	0%
Total	47	41	33	34	37	37	31	40	0	0	0	0	300	100%	100%	100%	100%	100%
Sentenced to Detention																		
1 to 10 days (viol.crt.order)	6	4	3	0	7	5	6	5					36	36	43	39	31	38
11 to 30 days	1	2	0	0	0	0	0	2					5	5	22	8	8	8
31 to 180 days	0	2	3	3	4	3	2	5					22	22	15	16	15	13
Total	7	8	6	3	11	8	8	12	0	0	0	0	63	63	80	63	54	59

MERRIMAC CENTER
FEBRUARY 2024 - BALANCE SHEET

ACCOUNT	ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
750-193-6003-	P-Card Payable	-38,512	127,861	115,963	11,898	-26,614
750-401-0000-	General Cash	2,919,576	3,957,223	3,224,183	733,040	3,652,615
750-401-0006-	Petty Cash	1,500	0	0	0	1,500
750-401-0010-	Juvenile Fund Cash	964	0	0	0	964
750-401-0011-	Juvenile Held Cash	135	0	0	0	135
750-410-8200-	Due From Commonwealth	16,121	0	16,121	-16,121	0
750-411-8201-	Due From Federal Govt	22,610	0	22,610	-22,610	0
750-413-8250-	Misc Receivables	9,000	0	9,000	-9,000	0
750-455-0815-	Land	118,354	0	0	0	118,354
750-455-0819-	Buildings	7,235,514	0	0	0	7,235,514
750-455-0820-	Accum Deprec-Buildings	-4,074,922	0	0	0	-4,074,922
750-455-0821-	Improve Other Than Bldgs	124,935	0	0	0	124,935
750-455-0822-	Accum Deprec-Improve Other	-78,879	0	0	0	-78,879
750-455-0823-	Furniture & Equipment	511,538	0	0	0	511,538
750-455-0824-	Accum Deprec-Furn&Equip	-374,752	0	0	0	-374,752
750-455-0827-	Vehicles	91,034	0	0	0	91,034
750-455-0828-	Accum Deprec-Vehicles	-91,034	0	0	0	-91,034
750-480-0850-	Def Out Pension-Contrib	162,425	0	0	0	162,425
750-480-0855-	Def Out Pension-Exper	35,136	0	0	0	35,136
750-480-0857-	Def Out Pension-Chg Assump	22,439	0	0	0	22,439
750-482-0863-	OPEB Asset-VLDP	1,033	0	0	0	1,033
750-482-0869-	OPEB Def Outflow Chg Assump	2,777	0	0	0	2,777
750-482-0870-	Def Out OPEB-Group Life	13,035	0	0	0	13,035
750-482-0876-	Def Out OPEB-Grp Lf Chg Propor	78,030	0	0	0	78,030
750-482-0877-	Def Out OPEB-GL Diff In Exper	10,088	0	0	0	10,088
750-482-0878-	Def Out OPEB-Grp Lf Chg Assump	4,752	0	0	0	4,752
750-482-0881-	Def Out OPEB-HIC Contrib	4,378	0	0	0	4,378
750-482-0885-	Def Out OPEB-HIC Exper	2,244	0	0	0	2,244
750-482-0887-	Def Out OPEB-HIC Chg Assump	1,597	0	0	0	1,597
750-482-0891-	Def Out OPEB-Chg Exper	3,232	0	0	0	3,232
750-482-0892-	Def Out OPEB-Chg Proport	2,890	0	0	0	2,890
750-482-0894-	Def Out OPEB-VLDP Exper	1,452	0	0	0	1,452
750-482-0895-	Def Out OPEB-VLDP Contrib	8,943	0	0	0	8,943
750-482-0897-	Def Out OPEB-VLDP Chg Assump	40	0	0	0	40
750-482-0898-	Def Out OPEB-VLDP Chg Propor	1,221	0	0	0	1,221
750-485-8500-	Lease Asset	16,491	0	0	0	16,491
750-485-8501-	Accum Amort-Lease Asset	-2,748	0	0	0	-2,748
750-486-8600-	Subscription Asset	99,596	0	0	0	99,596
750-486-8601-	Accum Amort-Subscription Asset	-53,744	0	0	0	-53,744
750-502-6000-	Accounts Payable	-27,333	484,345	468,051	16,294	-11,039

MERRIMAC CENTER
FEBRUARY 2024 - BALANCE SHEET

ACCOUNT	ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
750-508-6007-	Interest Payable	-12,833		0	0	-12,833
750-513-6008-	OPEB Liability	-62,712		0	0	-62,712
750-513-6009-	Amount Held For Others	-135		0	0	-135
750-516-6005-	Accrued Salaries and Benefits	-29,971		0	0	-29,971
750-516-6025-	Compensated Absences	-159,220		0	0	-159,220
750-525-9000-	Due to JCC	2,084	2,584,060	2,586,144	-2,084	0
750-570-6017-	Lease Payable	-855,195		0	0	-855,195
750-580-0851-	Net Pension Liability	-249,628		0	0	-249,628
750-580-0852-	Def In Pension-Invest	-77,500		0	0	-77,500
750-580-0853-	Def In Pension-Exper	-2,084		0	0	-2,084
750-581-0856-	Def Inflow Chg Assump-OPEB	-11,925		0	0	-11,925
750-581-0864-	Def In OPEB-VLDP Chg Proport	-553		0	0	-553
750-581-0866-	Def In OPEB-VLDP Invest	-5		0	0	-5
750-581-0871-	Def In OPEB-Grp Life Exper	-5,111		0	0	-5,111
750-581-0872-	Def In OPEB-Grp Life Inves	-7,960		0	0	-7,960
750-581-0873-	Def In OPEB-Grp Life Chg Assum	-12,409		0	0	-12,409
750-581-0874-	Def In OPEB-GL Chg Proport	-9,282		0	0	-9,282
750-581-0875-	OPEB-Group Life	-127,393		0	0	-127,393
750-581-0880-	OPEB Liab-Health Ins Credit	-13,292		0	0	-13,292
750-581-0882-	Def In OPEB-HIC Invest	-318		0	0	-318
750-581-0883-	Def In OPEB-HIC Chg Assump	-63		0	0	-63
750-581-0884-	Def In OPEB-HIC Exper	-959		0	0	-959
750-581-0888-	Def In OPEB-VLDP Chg Assump	-371		0	0	-371
750-581-0889-	Def In OPEB-VLDP Exper	-2,210		0	0	-2,210
750-581-0890-	OPEB-Def Inflow Chg Proptn	-4,036		0	0	-4,036
750-581-0893-	Def In OPEB-Chg Exper	-23,200		0	0	-23,200
750-585-6007-	Interest Payable	-36		0	0	-36
750-585-6017-	Lease Payable	-13,848		0	0	-13,848
750-586-6016-	Subscription Liability	-71,401		0	0	-71,401
750-586-6019-	Subscription Interest Payable	-1,001		0	0	-1,001
750-601-6118-	Net Position-Oper Reserve	-796,545		0	0	-796,545
750-601-6140-	Net Pos - Net Invmt Cap Assets	-2,580,939		0	0	-2,580,939
750-601-6142-	Net Pos - Unrestricted	-1,650,071		0	0	-1,650,071
750-601-6143-	Net Pos - Rest. Pensions	-1,033		0	0	-1,033
750-601-6150-	Revenue-Year To Date	0	72,301	3,950,626	-3,878,325	-3,878,325
750-601-6151-	Expenditures-Year To Date	0	3,173,380	6,471	3,166,909	3,166,909

MERRIMAC CENTER

REVENUE-EXPENSE FEBRUARY 2024

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD REVENUE	MTD REVENUE	AVAILABLE BUDGET	PERCENT
750-305-3511-	Interest Income	-45,000	-83,952	-13,443	38,952	187
750-306-3401-	VML Safety Grant	-2,000	-2,000	0	0	100
750-306-3622-	DJJ Reimbursement-Operations	-1,373,000	-984,243	0	-388,757	72
750-306-3624-	State Ward Per Diem	-2,000	-6,600	-1,950	4,600	330
750-306-3631-	CPP Vendor Reimbursement	0	-132	0	132	100
750-306-3633-	Re-Entry Program	-2,000	0	0	-2,000	0
750-306-3634-	Community Placement Program	-35,000	-64,365	0	29,365	184
750-306-3737-	State Assessment Program	-25,000	-101,800	0	76,800	407
750-307-3402-	USDA Rebates/Refunds	-3,000	-2,586	0	-414	86
750-307-3623-	USDA	-70,000	-41,577	-20,483	-28,423	59
750-309-3699-	Miscellaneous	-5,000	-5,000	0	0	100
750-310-3033-	3rd District CSU	-743,505	-559,375	-185,876	-184,130	75
750-310-3034-	5th District CSU	-849,720	-637,290	0	-212,430	75
750-310-3037-	Member Contributions	-1,852,545	-1,389,405	-46,033	-463,140	75
	Revenue Total	-5,007,770	-3,878,325	-267,786	-1,129,445	77

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENSE	MTD EXPENSE	AVAILABLE BUDGET	PERCENT
750-266-0110-	Salaries, Full-Time Employees	2,600,000	1,664,459	207,517	935,541	64
750-266-0120-	Salaries, Overtime	217,000	137,694	15,756	79,306	63
750-266-0140-	Hourly, Temporary Employees	267,000	173,666	18,988	93,334	65
750-266-0150-	Fringe Benefits	320,000	200,987	18,091	119,013	63
750-266-0162-	Health & Dental Insurance	470,000	288,744	36,056	181,256	61
750-266-0166-	VA Retirement System	249,000	154,187	18,755	94,813	62
750-266-0200-	Advertising	7,570	1,400	200	6,170	18
750-266-0203-	Professional Services	160,000	109,615	12,275	50,385	69
750-266-0206-	Dues And Memberships	2,000	1,480	0	520	74
750-266-0207-	Utilities	90,000	54,410	8,215	35,590	60
750-266-0210-	Insurance	26,000	18,816	0	7,184	72
750-266-0216-	Building Maintenance	15,500	8,475	0	7,025	55
750-266-0218-	Postage	1,000	476	0	524	48
750-266-0219-	Telecommunications	14,500	10,162	420	4,338	70
750-266-0233-	Staff Development	5,000	381	0	4,619	8
750-266-0250-	Garage Services	3,000	1,712	26	1,288	57
750-266-0260-	Data Processing Services	16,000	9,824	1,730	6,176	61
750-266-0306-	Housekeeping Supplies	15,000	8,749	951	6,251	58
750-266-0310-	Food Supplies	175,000	109,546	13,834	65,454	63
750-266-0312-	Motor Fuels	8,000	3,270	324	4,730	41
750-266-0316-	Medical Supplies	4,000	1,877	-403	2,123	47
750-266-0318-	Supplies/Materials	19,000	10,477	691	8,523	55
750-266-0319-	Office Supplies	9,000	3,928	852	5,072	44
750-266-0320-	Leases/Rentals	5,000	2,746	435	2,254	55

MERRIMAC CENTER
REVENUE-EXPENSE FEBRUARY 2024

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENSE	MTD EXPENSE	AVAILABLE BUDGET	PERCENT
750-266-0325-	Clothing Purchases	19,000	12,037	347	6,963	63
750-266-0392-	Background Investigations	4,600	2,735	315	1,865	59
750-266-0415-	Furniture & Equipment	58,000	26,336	1,552	31,664	45
750-266-0705-	Operating Contingency	0	0	0	0	0
750-266-4801-	Employee Miscellaneous	3,500	2,465	0	1,035	70
750-266-4803-	Field Trips-Recreation	1,000	0	0	1,000	0
750-266-4804-	Security	400	274	0	126	68
750-266-4805-	Program Supplies	11,000	7,282	716	3,718	66
750-266-4806-	Linen Supplies	2,500	585	106	1,915	23
750-266-4807-	Personal Hygiene Supplies	5,800	3,885	453	1,915	67
750-266-4809-	Purchase Of Bedspace	5,000	0	0	5,000	0
750-266-4811-	Energy Lease	83,500	83,492	0	8	100
750-266-4813-	Capital Expenditures	112,000	48,500	48,500	63,500	43
750-266-4816-	Education	900	239	-441	661	27
750-266-4817-	VML Grant Expense	2,000	2,000	0	0	100
	Expense Total	5,007,770	3,166,909	407,161	1,840,861	63
	Grand Total	0	-711,416	139,375	711,416	